

Meeting No - 00

Date :- 5th - October 2023

To :- All IQAC members

Subject - Notice of IQAC meeting No - 2 (2023-24)

You are hereby requested to attend the sound IQAC meeting as per the following schedule.

Date - 10th October 2023

Time - 12:00 PM

Venue :- IQAC Room

Agenda :

- 1 Review of SSR documentation progress
- 2 Planning and execution of feedback collection
- 3 Scheduling for energy and green audits
- 4 Finalization of certificate and value-added courses
- 5 Any other matter with the permission of the chair

Sd/-

Dr. Shivaji. L. Rathod

IQAC chairperson & I/c Principal

members present :-

Sl. No	Name	Designation	Signature
1	Dr. S.L. Rathod	I/C Principal & Chairperson	[Signature]
2	Dr. Hawa. A.G.	IBAC coordinator	[Signature]
3	Dr. Attar M.H	Faculty members	[Signature]
4	Shri. Chavara. V. P	Members of Administration	[Signature]
5	Shital Surykant Chavara	Student Representative	[Signature]
6	Attar Sohel M. Gaus	Alumni	[Signature]
7	Shri. Chavara. S. S	External Expert	[Signature]
8	Shri. Chavara Sushant S.	Management Representative	[Signature]

Agenda:.

- 1 Review of Progress SSR documentation
- 2 Feedback collection mechanisms - design & execution
- 3 Discussion on Green campus and Energy audit
- 4 Finalization of certificate / add-on courses

Resolutions: -

- Departments directed to submit SSR documents by NOV - 2022.
- Feedback forms to be collected from students and Alumni
- Energy audit to be scheduled in December
- Add-on courses finalized and approved for rollout

Meeting No - 4

Date : 10th November 2023

To - All IQAC members

Subject :- Notice of IQAC meeting No - 4 .

NAAC prequalification stage

All IQAC members are informed that the fourth meeting of IQAC will be held as per the Schedule below

- Date - 15th November 2023
- Time - 11:00 Am
- Venue - IQAC Office

Agenda :-

- 1 Confirmation of NAAC pre-qualification status
- 2 Review of SSR and Dvr compliance checklist
- 3 status of AQAR and IQA submissions
- 4 Planning for inter-departmental SSR internal audit
- 5 Any other point with the permission of the chair.

sd/-

Dr. Shivaji L. Rathod

IQAC chairperson & ILC Principal

Sl. No	Name	Designation	Signature
1	Dr. S. L. Rathod	ILC principal & chairperson	
2	Dr. Hawa. A. G.	IQAC coordinator	
3	Dr. Attar. M. H.	Faculty member	
4	Shri. Chavhan. V. P.	Member of Administration	
5	Shital Suresh Kant Chavhan	Student Representative	
6	Shri. Chavhan. S. S.	External Expert	
7	Attar shohel M. Gaus	Alumini	
8	Shri. Chavhan Sushant. S.	Management Representative	

Resolutions:-

- Final SSR draft approved
- Departments to conduct mock peer presentations
- Budget sanctioned for infrastructure and document printing
- ~~HAAC~~ submission scheduled for July 2024

Meeting No - 5

Date: 5th February 2024

TO: All IQAC Members

Subject: Notice of IQAC Meeting No - 5
Preparation for ~~NAAC~~ NAAC online visit

All IQAC members are hereby informed that the fifth meeting will be held as per the schedule given below:-

Date :- 10th February 2024

Time :- 12:00 PM

Venue: IQAC Room

Agenda:-

- 1 - Planning for NAAC Peer team online visit
- 2 Review of institutional power point presentations
- 3 Staff and faculty orientation for peer interaction
- 4 Infrastructure and documentary video preparation
- 5 Any other relevant item with the Permission of the chair

Sd/-

Dr. Shivaji L. Rathod

IQAC Chairperson & I/C Principal

Sl. No	Name	Designation	Signature
0			
1	Dr. S.L. Rathod	ILC Principal & chairperson	
2	Dr. Hama. A. G.	IQAC coordinator	
3	Dr. Attar. M. H.	Faculty member	
4	Shri. Chavam. V. P.	Member of Administration	
5	Shital Suresh Chavam	Student Representative	
6	Attar Bohel M. Gaur	Alumni	
7	Shri. Chavam. S. S.	External Expert	
8	Shri. Chavam Sushant S.	Management Representative	

Resolutions :-

- Committees formed to manage each session of NAAC visit.
- Technical committee formed for online coordination & video conferencing.
- All faculty and staff to attend NAAC interaction orientation.
- In infrastructure and campus tour video production assigned to media team.

Meeting No - ⑥

Date: - 25th April 2024

Time: 11:30 AM

Venue: online via Google Meet (due to online NAAC format)

Agenda:

- 1 Review of mock peer visit session
- 2 Technical infrastructure check for online visit
- 3 Allotment of responsibilities for live online sessions
- 4 presentation rehearsal for criteria heads and departments.

Resolutions:-

- Mock peer visit completed successfully; feedback incorporated
- Internet backup, power supply, and webcam setup verified
- All session anchors confirmed for NAAC dates.
- Final rehearsal scheduled for 2nd May 2024